

JAI PRAKASH UNIVERSITY STUDENTS' UNION ELECTION-18(FEBRUARY)
(JPUSU-18)



Rules and Regulations

The election of JPUSU-2018 for N.L.S.College will be held for the following posts: -

Sl.No.	Office Bearers	No. of Post	Voters
1	President	01	All regular students of the college of the sessions TDC 2014-17(2 nd part), 2015-18(1 st part), 16-19(1 st part) & 201720(1 st part). Total voters = 3727
2	Vice President	01	
3	General Secretary	01	
4	Joint Secretary	01	
5	Treasurer	01	
6	Council Members	04	

A. The Nomination of Candidates

- a. Every elector shall be at liberty to nominate a qualified student for the election. Every nomination shall be in the prescribed form and shall be made by an elector in writing and shall be proposed and seconded by an elector each. Every such nomination shall be accompanied by "declaration in respect of the satisfaction of conditions set for qualification for candidature."
- b. No person shall propose or second more than one person for the same post. A person who has proposed another person for a post shall not second a third person for the same post. A candidate nominated for a post shall not propose or second another person for the same post.

B. The Scrutiny of Nominations

- a. All nomination papers shall be scrutinized by the Scrutiny Committee at the hour on the date prescribed. The candidate or his authorized agent from among the electors alone will be permitted to be present at the time of scrutiny of nominations.
- b. The Scrutiny Committee shall examine the nomination papers and may reject any nomination paper on valid objection. The decision of the E.O./Returning Officer shall in each case be endorsed by him on the nomination paper in respect of which such decision is given.

C. Publication of the list of valid nominations

A list of candidates (with their names, class, subject, group etc.) whose nominations have been declared valid shall be published by the E.O./Returning officer affixing the same on the notice board.

D. Withdrawal of the candidature:

Any candidate may withdraw his/her candidature by notice in writing signed by him/her and delivered in person to the E.O./Returning Officer so as to be received by him within the date and hour fixed for the same. Withdrawal once made shall be final.

E. Publication of the Final list of Candidates:

The E.O./Returning Officer shall publish after the expiry of time fixed for withdrawal of candidature, a final list of candidates validly nominated showing the names arranged in alphabetical order together with their class, group and subject.

F. The Declaration of election of candidates:

- a. If the number of candidates does not exceed the number of vacancies to be filled by election, such candidates shall be declared to have been elected unopposed.
- b. If the number of candidates is less than the number of vacancies to be filled by election, the electorate shall elect a person(s), as the case may be, to fill the remaining vacancy(ies) on the direction of the Chief Election Officer on some other day.
- c. If the number of candidates exceeds the number of vacancies to be filled by election, the E.O./Returning Officer shall proceed with the election in the manner prescribed.

G. The Voting Process:

The voting shall be by secret ballot. No vote shall be given by proxy. For the smooth conduct of the election the following shall be observed:

- a. Sufficient number of polling booths shall be arranged. There shall be Presiding / Polling Officers attached to each booth.
- b. The ballot box sealed or locked (In the presence of the candidates or their agents if so requested by them) shall be placed at a convenient place with arrangements for exercising the franchise by the electors.
- c. The Polling Officer shall ascertain:

- i. the identity of the elector before issue of the ballot paper and
 - ii. that the person desiring to vote has not already voted.
- d. The name of the person shall be entered upon the serially numbered counterfoil of the ballot paper in a ballot paper book. The ballot paper corresponding to that counterfoil shall then be detached after affixing the signature of the Polling Officer thereon and handed over to the voter.
- e. At the time of issuing the ballot paper, the Polling Officer shall make sure that the ballot papers bear the facsimile/signature of the Returning Officer and tick mark against the name of the elector in a copy of the electoral roll kept for the purpose and get the signature of the elector on the electoral roll.
- f. The elector who has received the ballot paper shall then proceed to the voting compartment erected providing for secrecy, for marking the vote, record his vote in the ballot paper in the manner prescribed-i.e. by affixing 'X' mark against the name of the candidate, in the column provided for that and then proceed to the place where the ballot box is placed and deposit the same in the ballot box.
- g. No elector shall be allowed to enter the place arranged for marking the vote when another elector is there and no elector shall remain there longer than is necessary for recording his/her vote.
- h. If an elector is incapacitated from blindness or other physical problems he or she can arrange a companion in the voters list to cast his/her vote in his /her presence.
- i. There would be separate ballot boxes for different posts and separate ballot papers in different colours for different posts: President (red), Vice President(green), General Secretary(yellow), Joint Secretary(blue), Treasurer(pink) and Council Member(white).
- j. After completion of the voting, the Polling Officer shall properly seal the ballot box immediately in the presence of the candidates or their duly authorized representatives (but not earlier than the completion of the period for voting) and hand over the same to the E.O./Returning officer. The Returning Officer shall keep the same in safe custody.

H. Procedure of Counting:

- a. The ballot box shall be opened and scrutiny and counting of votes shall be held at the scheduled time in the presence of the E.O./Returning Officer by the Counting Officers appointed by him from among the staff.
- b. No person shall be present at the counting station except the E.O./Returning Officer and the counting officers and the candidates concerned, The candidates, in case they are unable to be present for the counting, may nominate (in writing) a representative from among the voters to act on their behalf at the time of counting.

- c. The candidates or their representatives, as the case may be, will have to contact the counting in-charge at least two days prior to the date of counting of votes for taking proper identity card.

I. Validity of vote:

- a. The vote shall be invalid and rejected if :
 - i. it does not bear facsimile or signature of the E.O./Returning Officer; or
 - ii. a voter signs his name or writes any word or makes any mark on it by which it becomes recognizable ; or
 - iii. the vote is recorded thereon by any mark other than the one (X) made provided for voting; or
 - iv. no vote is recorded thereon; or
 - v. the number of vote recorded thereon exceeds the number of vacancies to be filled; or
 - vi. uncertain with regard to intention; or
 - vii. the vote is recorded outside the column provided for that purpose; or
 - viii. it violates any other law
- b. The votes declared invalid shall be endorsed by the E.O/Returning Officer and kept separately.

J. The Recounting:

- a. Any candidate (or his agent) may, immediately after completion of the counting, request (in writing) the Returning Officer to recount the votes polled for the post and the Returning Officer shall re-examine and recount the same accordingly.
- b. The Returning Officer may at his own discretion recount the votes either once or more than once when he is not satisfied as to the accuracy of any previous counting.
- c. Provided however that nothing in these rules shall make it obligatory on the Returning Officer to recount the same votes more than once.

K. Declaration of Result:

- a. The results for the posts of office bearers & members would be announced at the collection venue after the completion of counting.
- b. The candidate getting the highest number of valid votes in his/her favour would be declared elected if there is one post. In case of more than one post, the candidates getting the highest number of valid votes in the successive order would be declared elected.

PRINCIPAL *cum* ELECTION OFFICER